



Glenview Community Church Nursery School

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Glenview Community Church Nursery School must require the following:

1.) LEGAL NOTICE

DCFS requires the following document upon enrollment of children into all child care facilities:

All parents or guardians must *provide within 30 days of enrollment a certified copy of the child's birth certificate or other reliable proof of identity and age of the child.*

If a certified copy of the birth certificate is not available, the parent or guardian must submit *a passport, visa or other governmental documentation as proof of the child's identity and age and an affidavit or notarized letter explaining the inability to produce a certified copy of the birth certificate.*

The center is required by law to notify the Illinois State Police or local law enforcement agency if the parent or guardian fails to submit proof of the child's identity within the 30 day time frame.

2.) LEGAL NOTICE

DCFS requires following documentation for children beginning at age 3 who attend a Preschool/Childcare facility:

A record of Vision & Hearing Screening must be kept in the child's school file. The child's medical form provides the space for this record which can be recorded at the time of the child's annual physical.

VISION AND HEARING SCENINGS will be conducted, by Screening Technicians certified by the Illinois Dept. of Public Health, at GCCNS in the Fall of 2013. The children (ages 3 and above) will be screened for both vision and hearing as required by the State of Illinois. *

**In lieu of participating in the GCCNS provided vision and hearing screening program, it is acceptable to provide the following forms to GCCNS: 1.) a completed and signed report form, indicating that an eye examination by an M.D. specializing in diseases of the eye or a licensed optometrist has been administered within the previous 12 months and 2.) a completed and signed report form, indicating that the child has had an ear examination by a physician and an audiological evaluation completed by an audiologist within the previous 12 months.*